



Mohamad Al-Hamad

Mechanical Engineer

February 15th 1984

Single

Syrian



Address

Incilipinar Mah. Gazimuhtar Paşa Blv
Gaziantep, Turkey



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Education

Master Of Technology Management

Syrian Virtual University, Syria

2010 Present

Bachelor Of Mechanical Engineering

Aleppo University, Syria

2003 2009

Employment

Logistics Officer

Syria Immunization Task Force, Gaziantep - Turkey

2015 Present

Director of Modern Irrigation Technical Institute

ALFurat University, Deir ez Zor - Syria

2013 2015

Head of Supplies Department

AL-Furat University, Deir ez Zor - Syria

2012 2013

Head of Purchasing Team

AL-Furat University, Deir ez Zor - Syria

2010 2012

Working Experience

- Ability to work under pressure, independently and with limited supervision.
- Flexibility.
- Ability to work in a dynamic environment and to multi-task to meet deadlines.
- Promotes team work, contributes towards building team consensus and acts as a team player.
- Consistently approach work with energy and a positive, constructive attitude.
- Demonstrates ability to identify problems.
- Makes recommendations related to work procedures and implementation of management systems.

My Skill Set

Microsoft Office 2016

Visual Basic 6

Autocad 2012

Language

Arabic

English

Turkish

Courses

HRM

PBM

Marketing

TASKS & DUTIES

As a Logistics Officer

Present

- Ensures that storage, packing and management of stocks are done according to protocols.
- Follow up the organization of the logistic stock .
- Ensures that regular physical counts are done and that all stock cards are updated upon arrival or when sending items (regular follow up and inventories).
- Organises the re-supply of the stock for national and regional items.
- Centralises field orders after approval from the Logistics & Medical Coordinator.
- Advices on the availability of the requested products on the local market in terms of quantity, quality and time constraint.
- Identifies and selects a list of local suppliers with the Logistic Coordinator or Supply Manager, applying quality standards.
- Checks that procedures are followed during local purchasing, ensures correct financial conditions and negotiates with service providers.
- Follows up orders and outstanding balances.

REFERENCES

Dr. Yasser Nagib

Senior Medical Manager, SITF
2014-2016
+90 539 471 2999

Nov 2015

As the Head of Supplies Department

Nov 2013

- Monitoring data management to keep accurate product, contract, pricing and invoicing information.
- Working closely with suppliers and University to improve operations and reduce cost.
- Communicating needs & objectives to managers & key personnel in procurement, logistics & distribution.
- Providing accurate routing information to ensure that delivery times and locations are coordinated.
- Accurately calculating total supply chain costs in relation to proposed new projects.

REFERENCES

Prof. Dr. Khaled Keder

AL Furat University, Ar Rakkah
2011-2015
+963 955 375 538

Nov 2012

As the Head of Purchasing Team

Nov 2012

- Conducting research to ascertain the best products and suppliers in terms of best value delivery schedules and quality.
- Identifying potential suppliers, visiting existing suppliers, and building and maintaining good relationships with them.
- Negotiating and agreeing contracts and monitoring their progress.
- Checking the quality of service provided.

REFERENCES

Prof. Dr. Abd Alrazzaq Ramadan

Dean of Civil Engineering Faculty
AL Furat University
2010-2013
+963 944299835

Aug 2010