

## Contact Details

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### Address:

Address: C/O Box 10, Effutu  
Municipal Health Directorate,  
Winneba, Central Region, Ghana.

Permanent address: C/O Block C,  
Nurses Flats, Low Cost, Winneba,  
Ghana.

## Career Summary

15 years' experience in Health Data Management, Disease Control (Surveillance) and EPI both at Supervisory (7 years) and implementation (8 years) levels and at both national and International levels.

## Professional Strengths

- Data management
- Electronic health records
- Medical terminology
- Disease Control
- Behavioural research
- Data mining
- Statistical analysis
- Informatics analyst

## Education

- MSC, Health Informatics, University of Ghana, Legon, Accra Ghana, August 2015 to July 2016.
- B.SC. Information and Communication Technology (ICT), Presbyterian University College, Ghana, Abetifi, June 2009 to August 2012
- Diploma, Health Information, College of Health Sciences, Kintampo, October 2000 to August 2003

# FRANCIS ADU BESSEAH

## WORK EXPERIENCE

### WHO Lao PDR Office

Jul. 2017 - Jun. 2019

### Immunization and Surveillance Data Specialist (ISDS)

- Conduct rapid organizational assessment for immunization and Vaccine Preventable Diseases surveillance data and data quality at provincial, district and health facility level.
- Identify training, on the job training, and mentorship needs for immunization and Vaccine Preventable Diseases surveillance data management, quality and use at the provincial, district and health facility level based on the findings from data quality and organizational assessments.
- Suggest solutions to challenges identified based on country context as well as findings from data quality and organizational assessments conducted at the provincial, district and health facility level, and work with staff at all levels to plan implementation of prioritized solutions.
- Train and/or mentor health staff on immunization and Vaccine Preventable Diseases surveillance data recording, reporting, analysis and archiving, at the provincial, district and health facility level.
- Train and/or mentor health staff on how to assess immunization and Vaccine Preventable Diseases surveillance data quality at the provincial, district and health facility level.
- Train and/or mentor health staff to improve congruency between sources of recorded and reported immunization and Vaccine Preventable Diseases surveillance data at the district and health facility level.
- Train and/or mentor health staff on use of immunization and Vaccine Preventable Diseases surveillance data for decision making at the provincial, district and health facility level
- Improve systems for supportive supervision for immunization and/or Vaccine Preventable Diseases surveillance data at the provincial, district and health facility level.
- Improve systems for monthly review and feedback on immunization and Vaccine Preventable Diseases surveillance data at the provincial, district and health facility level.
- Present findings from the collected data during the initial and follow up assessments, trainings/mentorships conducted and final assessments to EPI and Vaccine Preventable Diseases surveillance staff at the District, provincial and National levels.
- Was a member of the Joint National and International Immunization Program Review in Lao PDR from 4<sup>th</sup> to 16<sup>th</sup> May 2018.
- Participated in the Lao PDR SIA campaign in March /April 2018 as part of national supervisors' team, conducting Assessments and Rapid Convenient Monitoring (RCM) in districts, Health centres and Villages.

## Training and Professional Development

- Vaccine Safety Basics, Agora UNICEF, 28th January, 2019
- STOP 50 Field and Data Managers Training, CDC/WHO, Kampala Uganda, 5th to 23rd June 2017
- 5-day Training Workshop on DHIS II Review and SOP/District Information Utilization for Health Information Officers, Ghana Health Service/Focus Region Health Project, Cape Coast, 16th -20th April, 2013
- 5-days Training of Trainers on Ghana Health Service Reporting Formats and Registers, Ghana Health Service/Focus Region Health Project, Cape Coast, 15th – 19th April 2012
- DHIS II International Academy for Health Information Officers, University of Oslo and Ghana Health Service, Accra, 7th – 16th, November 2011.
- Advance executive Cert. Project Management, Pan-African Institute for Leadership & Governance Studies, Accra, September 2008 to November, 2008
- Presentation of Municipal performance at the Central Regional Annual health sector performance meetings, 2008 to February 2017.

## Ghana Health Service, Effutu Municipal Health Directorate Principal Technical Officer, Health Information Jan. 2014 - Jun. 2017

- Develop systems for the collection, compilation and preparation of statistical returns and writing of reports for monthly, quarterly, half yearly and annual performances for the Municipality.
- Responsible for the organization of quarterly, half yearly and annual Municipal performance review meetings, including Annual Health plans and budgets.
- Supervise monthly data validation meetings and other data quality issues for all Health facilities (Public and Private) and provide feedback to sub districts, facilities and communities.
- Provide training, Monitoring and supervision as well as technical support on data management and the District Health Information Management System 2 (DHIS 2) for all health facilities in the Municipality.
- Responsible for the security of data in DHIS2 in the Municipality, including creation of users and user roles for all DHIS2 users in the Municipality.
- Collection of health data from all Private Health facilities in the Municipality and achieving more than 90% timeliness and completeness of data.
- Creation of Municipal league tables on DHIS2 reporting rates and instituting an award system to ensure timeliness, completeness and accuracy of health data for action.
- Design checklist, schedule and coordinate supervision monitoring and evaluation activities in the Municipality.
- Propose and Design strategies and programmes to improve health information management and Immunization activities in the Municipality.
- Organize and facilitate trainings of data managers on Standard Operation Procedures (SOPs) for facility management and health information officers in the Municipality.
- Analyze Municipal surveillance data and organize periodic training sessions for clinicians, records staffs and CBSVs.
- Supervise the Expanded Programme on Immunization (EPI) in the Municipality, Including Vaccine and other EPI Logistics forecasting, Cold Chain Management and Community sensitization for Immunization.
- Lead the implementation of M&E activities on EPI and other Health interventions in the Municipality.
- Supervise Surveillance on Vaccine Preventable Diseases, AEFIs and other disease of Public Health Importance.

## Effutu Municipal Health Directorate, Winneba, Ghana Senior Technical Officer, Health Information Nov. 2009 - Dec. 2013

- Responsible for the organization of quarterly, half yearly and annual Municipal performance review meetings, including Annual Health plans and budgets.
- Provide Technical Support for Supervision, monitoring and evaluation of Health Information and Health programmes and interventions at all Health facilities (Both Public and Private)
- Develop systems for the collection, compilation and preparation of statistical returns and writing of reports for monthly, quarterly,

## Technical Proficiencies

- Use of Stata software for data analysis
  - Main software for all data analysis during MSc training (from 2015 to 2016)
- Use of SPSS Software for data entry and analysis
  - Used for all data analysis and presentation of findings of all Assessments of current Job
- Use of ArcGIS for Spatial representation of Health data
  - Used Arc GIS to make spatial representations of health data for the Municipality, including using it for MSc dissertation titled, “Spatial Distribution of Cholera Cases in the Effutu Municipality and their environmental contributing factors”
- Use of Epi Info Software for health data entry and analysis
  - Periodically used to make simple analysis of health data, especially surveillance data
- Constant user of the DHIS II system from 2007 to date.
  - Used DHIS2 for data analysis in preparation of all Performance reviews reports and other data use purposes for my Municipality from 2009 to 2017.
- Constant user of Excel for data collection, entry and analysis
  - Main tool for most data management in all areas of my work.

- half yearly and annual performances for the Municipality as well as the retrieval and use of data for actions
- Organize and facilitate trainings of data managers on Standard Operation Procedures (SOPs) for facility management and health information officers in the Municipality.
- Provide training and technical support and Responsible for the security of DHIS2 in the Municipality, including creation of users and user roles for all users in the Municipality.
- Assist in creation of Municipal league tables and award systems for timeliness, completeness and quality of data reported in the DHIS2.
- Assist other technical staff (Disease Control, Nutrition, Reproductive Health, etc) to analyze data to take decisions for the Municipality.
- Play leading role in surveillance on Vaccine Preventable Diseases, AEFIs and other diseases and in outbreak investigations and management of epidemics in the Municipality.
- Lead the Planning, Budgeting and Coordinate all activities on NIDs for polio, Supplementary SIAs for Measles and Yellow Fever and Mass Drug administration (MDAs) for Neglected Tropical Diseases Control Programmes (NTDs).
- Assist the Nutrition unit to train staff and community growth promoters on Community Based Growth Promotion (CBGP)
- Supervise monthly data validation meetings and other data quality issues for all Health facilities (Public and Private) and provide feedback to sub districts, facilities and communities.
- Team leader in the monitoring and evaluation of health programmes and interventions in the Municipality including EPI and Cold Chain.
- Participate in the supervision of the Expanded Programme on Immunization (EPI) in the Municipality, including, Cold Chain Management and Community sensitization for Immunization.
- Vaccine and other EPI Logistics forecasting, collection from the Regional level and distribution to the Health facilities.

## **Awutu –Effutu- Senya District Health Directorate, Ghana (Now divided into 3 districts)**

### **Technical Officer, Health Information**

**Jan. 2004 - Oct. 2009**

- Provide Assistance in the development of checklist for conducting supervision, monitoring and evaluation on Health information activities in the district.
- Help develop systems and tools for the data collection, compilation, storage, retrieval and use of Municipal Health information as well as analyse and write monthly, quarterly, half yearly and annual reports for the district.
- Provide training and technical support on health information for records staff and other health information officers at the lower levels of the Health directorate.
- Provide Health Information feedback to the sub districts and facilities in the district (public and Private)
- Assists in the training and supervision of community Based Agents on Disease Surveillance issues.
- Assist in organizing monthly DHMT meetings, quarterly, half yearly and annual performance review meetings for the district.

## Personal Information

Date of Birth: 4th October 1977

Gender: Male

Marital Status: Married

Nationality: Ghanaian

Languages and Fluency Level: English (fluent), Twi (mother tongue)

## References

### Prosper Dakurah

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### Titus Angi

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### George Opoku-Asumadu

District Director of Health Services

Ghana Health Service

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- Acted as the district Disease Control (Surveillance and EPI) Officer for the Districts (2004 to 2009)

## Other Important Experience:

### Head, Public Health Unit (2009 to June 2017)

- Supervise the activities of Health Information, Disease control and Nutrition officers in the Municipality such as;
  - Use EPIInfo software to capture and analyze surveillance data
  - Active case searches at special locations for priority disease (Vaccine Preventable diseases and Malnutrition cases)
- Monitored routine EPI data, developed trend analysis of antigens and provided spatial distribution (using Arc MAP) and giving feedback for decision making.
- Implementation of M&E activities on EPI and other Health interventions in the Municipality.
- Coordinated a performance-based financing (PBF) project on Child Survival in the Municipality, supported and funded by the USAID from 2012-2013.
- Supported other Officers to train and supervise lower level staff and Community Volunteers on various health interventions including Immunization and Cold Chain Management.
- Participated in carrying out surveys, provided analysis and presentation of findings to stakeholders
- Analyze data on disease control and EPI, prepare performance report, present reports to stakeholders and provide feedback to sub districts and health facilities.
- Coordinated all NIDs, SIAs and all Mass Drug administration for Neglected Tropical Disease (NTDs) Control Programme, achieving more than 95% at all times.
- Coordinates the development of the Municipal Epidemic Preparedness Plan for the Directorate from 2009 to 2017