



# Registering on the VPPN:

#### A reminder, for those VPPN members who were registered on the previous VPPN website:

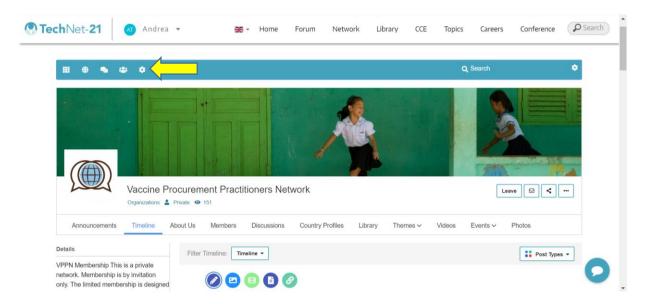
- Your previous VPPN membership has been moved over and your account is now active.
- However, if you have not already done so, you need to on login at TechNet-21.org using your email address and creating a new password to gain access to the platform.
- Here is the URL to the VPPN Group Site on TechNet.org: <a href="https://www.technet-21.org/en/network/groups/468-vaccine-procurement-practitioner-network">https://www.technet-21.org/en/network/groups/468-vaccine-procurement-practitioner-network</a>

### For those VPPN members who are new and/or have never been registered on any VPPN website:

- After cross-referencing, I have found a number of contacts who receive email announcements but have not registered on any VPPN site.
- Importantly: To be a VPPN Member, you must be registered to the VPPN Group Site.
- For those new Members who are not yet registered to the VPPN Group Site, I will be sending you a direct invitation to join in the coming days. This invitation will allow you join the platform if you have not done so already.
- If you believe you are a member of the VPPN and have not received a direct invitation to join the VPPN Group Site on TechNet by 6 April 2020, please contact me.

# Managing Alerts:

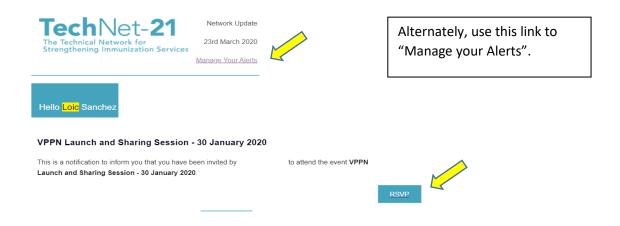
As mentioned in the Launch Session on 30 January, the best way to stay connected is via your email notifications. Everyone is set to a default list of notifications; however, you can also modify what types and how many notifications come through to your email by going to "Settings/Manage Alerts/".



## Handout: How to Register & Managing Alerts

# unicef for every child

You can also use the "Manage Your Alerts" and "RSVP" links when you receive a VPPN message to keep updated.



Lastly, the best was to keep up to date on an event (i.e. knowledge sharing session, webinar, event/workshop etc.) is to "RSVP" as any updates made to that individual event sub-page will only be shared with those who have RSVP.

We look forward to your engagement on the VPPN!

If you have any questions, please do not hesitate to contact me at apapan@unicef.org.

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